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Approved For Release 2002/01/15 : CIA-RDP80B01139A000500040001-4

26 March 1963

MEMORANDUM FOR: Director of Communications

SUBJECT: COOIS Task Team V Request to Use [REDACTED]

1. The United States Intelligence Board has charged its Committee on Documentation (COOIS) with the exploring, through Task Team V on Biographics, means for improving the storage, retrieval and exchange of information from the major name files and related data files in the Intelligence Community. The Task Team which is composed of about 15 senior administrators concerned with the operations of their respective agency's biographic holdings, has completed its initial fact finding. It now needs an opportunity to work together intensively without interruption to examine the facts developed, the costs, methodologies and prospects for the mechanization of the biographic systems.

2. As the Task Team Chairman, I am requesting permission to bring this Team to [REDACTED] from the late afternoon of 21 April through the afternoon of 23 April. I understand from preliminary conversations with [REDACTED] that there would be appropriate space available at that time.

3. There is attached a list of the Team members, most of whom will participate and some others who will join the Team in its deliberations. It is expected, however, that we will have to submit to you some additional names in the near future. It is anticipated that not over 30 people will attend. All attendees have Secret or higher clearances. We will bring along information up to Secret which will require appropriate over-night storage space.

4. If you approve this request, it is proposed that [REDACTED] of the COOIS Support Staff, who is the Secretary for this team should visit [REDACTED] early in April to make final arrangements and obtain any necessary security briefing forms. If you have any further questions, please contact Mr. Landau on extension [REDACTED]

Distribution:

Orig & 2 - Addressee
1 - [REDACTED]
1 - [REDACTED]
1 - T/V Chrono ✓
1 - RML

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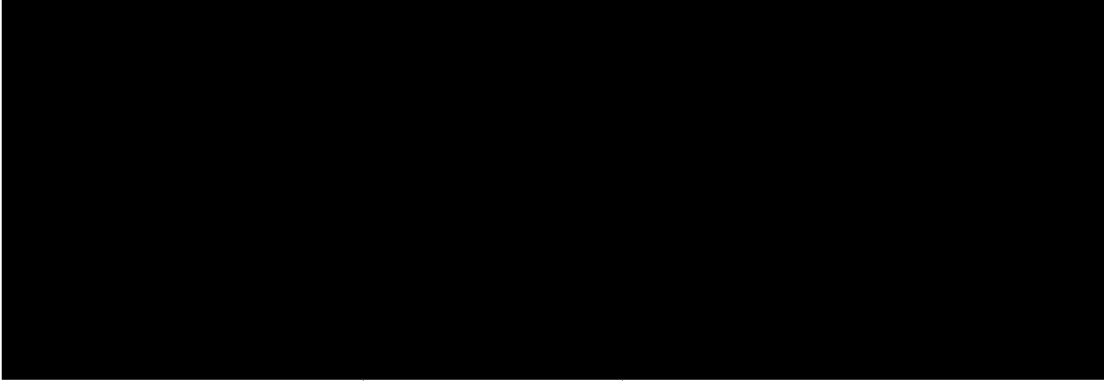
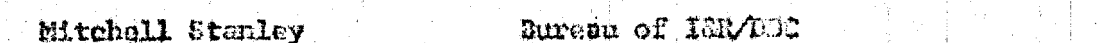

GROUP 1
Excluded from automatic
downgrading and
declassification

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TASK TEAM V SYMPOSIUM ATTENDEES

25X1A

<u>Agency</u>	<u>Name</u>	<u>Component</u>
CIA		
DIA		
State	Mitchell Stanley Alonso J. Covell Cleddie Lanier Halvor Ekern	Bureau of ISR/DDC Bureau of Admin/CO/ADP/S Bureau of Admin/CO/ADP/S Bureau of ISR/DDC
Navy	Marvin E. Van Dera William Urlick Alfred R. Olsen, Jr., Cdr. Edward J. Gottsman, Lt. Donald P. Seaman, Capt.	ONI ONI ONI NIPESA OEMAN
NSA		
Air Force	Edmund M. Manning, Lt. Col. Edward B. Joseph, Lt. Col. Frank M. Clark, Jr., Lt. Col. Russell S. Keen, Major	OSI OSI OSI OSI
IGNS	Sidney Rawitz Edward A. Laughran John L. Krefe Robert Robinson	Dep. Assoc. Commissioner/S Assoc. Commissioner/1 Chief, Property Mgt. Mgt. Analyst
FBI	Earl William McCoy	Records Division
OSC	Pearley Buck William Noonan Charles Sparks	Bureau of Pers. Inves/CO Bureau of Pers. Inves/CO Bureau of Man. Services (not overnight)
DoD	Thornton E. Ireland Lt. Col.	OSD/M/ Sec.
Army	Paul Anderson Bernard P. Major, Col.	CI Records Facility CI Records Facility

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